



**CUPERTINO UNION SCHOOL DISTRICT**  
**Citizens' Measure H Bond Oversight Committee (CBOC)**

**Minutes of the June 14, 2017**  
**Approved**

**MEMBERS PRESENT:**

Daniel Nguyen  
Mark Burns  
David Fung  
Liz Brockman  
Stewart Kelly  
Emily Lee Kelley

**MEMBERS ABSENT:**

Karen Barrett  
Orrin Mahoney

**NON-MEMBERS PRESENT:**

Pam Mackey, CUSD, Secretary to Chris Jew  
Travis Kirk, CUSD, Director Bond Program  
Todd Shimada, CUSD, Bond Program Administrator  
Ross Cooper, Kitchell CEM  
Kent Brown, Kitchell CEM  
Jeff Scogin, Ann Kennedy Group (AKG)  
Candy Ellis, Ann Kennedy Group (AKG)

**NON-MEMBERS ABSENT**

Chris Jew, CUSD, Chief Business Officer

**CALL TO ORDER:**

David Fung called the meeting to order at 7:07 p.m. Members toured the Stocklmeir Elementary School campus and the meeting reconvened at 7:30 p.m.

**ADOPTION OF AGENDA:** Agenda was adopted unanimously.

**APPROVAL OF MINUTES OF SPECIAL MEETING MARCH 14, 2017:** Daniel Nguyen made a motion to approve the minutes; Emily Lee Kelley seconded the motion. Minutes were approved unanimously.

**PUBLIC COMMENTS:** None

**UPDATE: 2012 MEASURE H BOND PROGRAM (\$220M OVER 6 YEARS)**

**A. Bond Program Update**

- Travis Kirk, CUSD Bond Program Director, reviewed recently completed projects, projects in progress, and other program developments. (Reference PowerPoint)
- Current process of moving classrooms in stages and using interim housing while construction occurs is working out well. Standardizing school modernization. Bidding off-season which results in more bids and potentially lower costs. Currently using five contractors and having no issues. Architects are responsive. Stocklmeir office conversion is complete.

**B. Financial Report (Spiral-bound Progress Report) dated June 9, 2017**

Jeff Scogin of AKG provided a program overview:

- **Bond Project List Report (Pages 1-14) As of March 31, 2017**  
Total Elementary Schools: \$112,383,236  
Total Middle Schools: \$81,348,707

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Total District-Wide: \$27,646,367 (Breakdown below)

- *Total General: \$15,514,098*
- *Total Program Costs: \$5,400,000*
- *Total Technology: \$4,416,844*
- *Total Contingency: \$2,315,424*

Grand Total: \$221,378,309

- Bond List Revisions Approval Request, Revision #13 (Pages 15-28)  
Figures shown in green indicate increased budgets; in red, budgets decreased.
  - No new or cancelled projects.
- Whole Program Summary Report (Page 29) Reporting Inception through March 31, 2017 Actual Expenses to-date are \$151,048,225 leaving a balance of \$70,330,084.
- Project Summary Report (Pages 30-40) Reporting Inception through March 31, 2017
- Fiscal Year 2016-2017 Quarter 3 Cash Flow Chart (Page 41) Spend Data through March 31, 2017 Cash flow calendar is through 2021.
- Project Sequence (Page 42) Lists project sequence from 2013 through 2019.

**OTHER CITIZENS' BOND OVERSIGHT COMMITTEE BUSINESS**

- David Fung made a motion to nominate Mark Burns as Chairperson for a term of one year; Liz Brockman seconded the motion. Motion was approved unanimously.
- Mark Burns made a motion to nominate David Fung as Vice-Chairperson for a term of one year; Stewart Kelly seconded the motion. Motion was approved unanimously.
- Members are allowed to serve on the committee three consecutive years.
- Discussed ways to advertise for new members to serve on the committee. Will need to review our current membership and representation going into the 2017-2018 school year. Chris Jew has been working to fill the Taxpayer Organization opening.

**FUTURE MEETING DATES**

- Wednesday, September 20, 2017 – Dilworth (Includes tour of campus)
- Wednesday, December 13, 2017 – District Board Room

**ADJOURNMENT:** 8:05 p.m.