



**CUPERTINO UNION SCHOOL DISTRICT**  
**Citizens' Measure H Bond Oversight Committee (CBOC)**

**Minutes of the March 21, 2018**  
**Approved**

**MEMBERS PRESENT:**

Daniel Nguyen  
Mark Burns  
Liz Brockman  
Stewart Kelly  
Emily Lee Kelley

**MEMBERS ABSENT:**

David Fung

**NON-MEMBERS PRESENT:**

Chris Jew, CUSD, Chief Business Officer  
Pam Mackey, CUSD, Secretary to Chris Jew  
Travis Kirk, CUSD, Director Bond Program  
Todd Shimada, CUSD, Bond Program Administrator  
Ross Cooper, Kitchell CEM  
Jeff Scogin, Ann Kennedy Group (AKG)

**NON-MEMBERS ABSENT:**

None

**CALL TO ORDER:**

Chairperson Mark Burns called the meeting to order at 7:05 p.m. A quorum was met.

**ADOPTION OF AGENDA:** Daniel Nguyen made a motion to adopt the agenda as presented; Stewart Kelly seconded the motion. Agenda was approved unanimously.

**APPROVAL OF MINUTES OF JANUARY 11, 2018 MEETING:** Stewart Kelly made a motion to approve the minutes; Daniel Nguyen seconded the motion. Minutes as presented were approved unanimously with Mark Burns abstaining.

**PUBLIC COMMENTS:** None

**CUSD STAFF REPORTS**

Chris Jew reviewed the committee membership status. The committee needs to have at least seven members and several are terming out November 2018. Our annual report begins usually in November so we may have quite a few new members. Chris will announce at the District's All Management meetings that we are looking to add members to the CBOC. In addition, he will check with current Parcel Tax Oversight Committee members, the CEEF Board, and committee members at FUHSD and Foothill College to see if there is any interest. All appointments need to be approved by the CUSD Board.

**COMMITTEE MEMBER REPORTS:** None

**UPDATE: 2012 MEASURE H BOND PROGRAM (\$220M OVER 6 YEARS)**

**A. Bond Program Update**

Travis Kirk, CUSD Bond Program Director, reviewed recently completed projects, projects in progress, and other program developments.

Measure H Bond Oversight Committee Meeting  
Minutes – March 21, 2018

- Released contractor from Montclair project. Eight contractors walked the site, and the Travis is reviewing options. Modernization will start at Eisenhower, Nimitz, Lincoln, Faria, and East Stockmeir. Interim housing is used at all projects.
- Going to the Board to approve the District's use of a project delivery method known as Lease/Leaseback which allows the District to hire based on best value not lowest bid. Travis is preparing a Request for Proposal (RFP), and interviews will be held to choose contractors with proven track records.
- Working on several projects done in the 1980's/1990's which were not closed out. There are only five left. Chris Jew and Travis Kirk met with DSA in Oakland recently to finalize these projects.

**B. Financial Report (Spiral-bound Progress Report) as of December 31, 2017**

Jeff Scogin of the Ann Kennedy Group provided a program overview. The Bond List Revision #14, dated January 9, 2018, was also reviewed. Typical spending occurred this quarter: \$5.2M.

**FUTURE AGENDA ITEMS**

- Choose the Chairperson and Vice Chairperson for 2018-2019 school year.

**FUTURE MEETING DATES**

- Monday, June 18, 2018 with 6:30 p.m. tour/7:00 p.m. meeting at Kennedy Middle School.

**ADJOURNMENT:** 7:42 p.m.