



**CUPERTINO UNION SCHOOL DISTRICT**  
**Citizens' Measure H Bond Oversight Committee (CBOC)**

**Minutes of the June 18, 2018**  
**Approved**

**MEMBERS PRESENT:**

David Fung  
Daniel Nguyen  
Mark Burns  
Stewart Kelly  
Emily Lee Kelley

**MEMBERS ABSENT:**

Liz Brockman

**NON-MEMBERS PRESENT:**

Chris Jew, CUSD, Chief Business Officer  
Pam Mackey, CUSD, Secretary to Chris Jew  
Travis Kirk, CUSD, Director Bond Program  
Ross Cooper, Kitchell CEM  
Jeff Scogin, Ann Kennedy Group (AKG)

**NON-MEMBERS ABSENT:**

Todd Shimada, CUSD Bond Program  
Administrator

**CALL TO ORDER:**

Chairperson Mark Burns called the meeting to order at 7:00 p.m. A quorum was met.

**ADOPTION OF AGENDA:** Daniel Nguyen made a motion to adopt the agenda as presented; David Fung seconded the motion. Agenda was approved unanimously.

**APPROVAL OF MINUTES OF MARCH 21, 2018 MEETING:** Emily Lee Kelley made a motion to approve the minutes; Stewart Kelly seconded the motion. Minutes as presented were approved unanimously with David Fung abstaining.

**PUBLIC COMMENTS:** None

**CUSD STAFF REPORTS**

Chris Jew will be leaving CUSD effective 6/28/18, and Jeff Bowman will be the new interim Chief Business Officer. Jeff is currently the District's Chief Information Officer and will move into the new role on July 1, 2018. Chris will be joining the East Side High School District as their CBO.

**COMMITTEE MEMBER REPORTS:** None

**UPDATE: 2012 MEASURE H BOND PROGRAM (\$220M OVER 6 YEARS)**

**A. Progress Report:** Travis Kirk, CUSD Bond Program Director, reviewed recently completed projects, projects in progress, and other program developments.

- Construction costs are rising dramatically. District staff is looking at the possibility of opening up the Serra Site for District use. Implementing CooperDoodle, the new District preschool program, will require some modifications such as sinks and toilets, which will be minimal in cost.
- As of June 1, 2018: \$15,005,000 available for a future sale (Series D) and a remaining unencumbered balance of \$38,890,868.

- Staff is discussing the possibility of another bond measure, and is currently updating the District's Needs Analysis and Master Plan.
- School Safety: The District conducted a survey and determined the estimated cost to install fencing to enclose perimeters of all 25 schools was \$1.6M. Will continue to review this subject.
- CUSD has qualified for \$5.1 million in Proposition 51 State matching money for modernization. A release date for the money has yet to be determined.

**B. Financial Report (Spiral-bound Progress Report) as of June 18, 2018**

Jeff Scogin of the Ann Kennedy Group provided a program overview.

- Bond List Revision #14 went to the Board in January, and the new revision #15 went to the Board on 6/12/18. There are no new projects. Most spending occurred at DeVargas and Montclair Elementary Schools as well as Cupertino and Kennedy Middle schools. Interest earned: \$217,000.

**C. Selection of Chairperson/Vice Chairperson**

- David Fung nominated Daniel Nguyen as Chairperson; Orrin Mahoney seconded the motion. The motion was approved unanimously.
- Emily Lee Kelley nominated Stewart Kelly as Vice Chairperson; Orrin Mahoney seconded the motion. The motion was approved unanimously.

**D. Review Membership**

The District will actively seek replacements for four vacancies on the committee: a parent; parent involved in a school organization; member of a tax organization; and a member of the senior community. In addition, at the August 30, 2018 Board meeting, the District will seek approval of several current members who wish to continue their terms as well as any new members recruited this summer.

**FUTURE MEETING DATES**

- Wednesday, September 26, 2018 at 7:00 p.m. in the District Board Room

**ADJOURNMENT:** 7:45 p.m.