

This meeting is being held pursuant to Executive Order N-25-20 issued by California Governor Gavin Newsom on March 12, 2020. Any or all board members may attend by the meeting phone. Members of the public may attend at 1309 S. Mary Ave, Sunnyvale CA 94087 in order to observe and provide public comment during the meeting.



CUPERTINO UNION SCHOOL DISTRICT
Citizens' Measure H Bond Oversight Committee (CBOC)

Minutes of the February 24, 2021 Meeting

MEMBERS PRESENT:

Xiaohua, Guan
Wil Fluewelling
Stewart Kelly
Jennifer Rapuano
Sonia Sandhu
Janice Waits
Erik Walukiewicz

NON-MEMBERS PRESENT:

Jeff Bowman, CUSD, Chief Operations Officer
Illa Mistry, CUSD, Administrative Secretary
Dorothy Reconose, CUSD, Fiscal Director
Todd Shimada, CUSD, Bond Program Admin
Jeff Scogin, Ann Kennedy Group (AKG)
Mike Chegini, Ann Kennedy Group (AKG)
Charles Raibley, CPA, Crowe LLP

MEMBERS ABSENT:

Ruel Parent
Bin Zhou

CALL TO ORDER:

Erik called the meeting to order at 7:04 p.m. A quorum was met.

ROLL CALL

ADOPTION OF AGENDA:

- Erik requested a modification to the agenda to have item 8.1 (Audit Report) be discussed at the beginning of the meeting after agenda adoption. Janice motioned to move item 8.1. Stewart seconded. Stewart made a motion to adopt the agenda as modified. Sonia seconded the motion. The agenda, with modification, was adopted.

8.1 Measure H Bond Program Financial & Performance Audit Reports for 2019-2020

- Crowe representative presented two documents for the audit of the 2019-2020 year. These reports were presented to the Board on Feb 11, 2021. The outcome showed compliance with expenditures related to the approved projects during that time period. A copy of this report is available on our District website in BoardDocs.

APPROVAL OF MINUTES OF SEPTEMBER 23, 2020 MEETING:

Stewart made a motion to approve the minutes; Sonia seconded the motion. The minutes were unanimously approved.

PUBLIC COMMENTS

None

CUSD STAFF REPORTS (Jeff Bowman):

District Updates

- Jeff Bowman informed the committee of a public records request to obtain a personal email address for each of the community members on this committee. CUSD's legal counsel (DWK), provided the guidance to speak with CBOC.
- Upon a committee member request, the person requesting this information is Denise Sheehan, the communications director from the California Association of Bond Oversight Committee.
- The committee can be contacted through the Bond website (contact us page). No decision was made for allowing personal email addresses available to the requesting entity at this time.
- This item will be brought back to CBOC at the next meeting for further discussion.

Modernization

Todd Shimada summarized the current modernization projects for the final 5 sites:

- Lawson Middle School (student restroom and staff room upgrades) scheduled for work this summer
- Eaton Elementary (fire alarm update) scheduled for work this summer
- Blue Hills (main building modernization) - still identifying a general contractor
- Murdock-Portal (painting and playground grass) scheduled for work this summer
- Collins (ADA Signage) scheduled for work this summer.

COMMITTEE MEMBER REPORTS

None

2012 MEASURE H BOND PROGRAM (Mike Chegini and Jeff Scogin)

Measure H Bond Program Financial & Performance Audit Reports for 2019-2020

See notes above after Adoption of Agenda

Measure H Bond Program Annual Report to the Board and Community

- Mike Chegini presented a draft of the Annual Report to the committee. Erik will present the Annual Report to the Board on March 11, 2021.
- Will motioned to approve the report. Stewart seconded the motion. The report was unanimously approved.

Progress Report & Financial Report

- Jeff Scogin presented the progress report. The information presented was current to the end of the second quarter (December 31, 2020).
- Expenditures for Q2 were \$463,000.00 and Q1 was \$689,000.00. The district's interest account has a sum of \$182,000.00 which has not been allocated to a project to date.
- The district has sold all \$220M from the Measure H bond.

FUTURE AGENDA ITEMS MEETING DATES

Meeting dates for 2020-2021

April 7, 2021 (5:00 pm via Zoom)

June 2, 2021

ADJOURNMENT: Stewart made a motion to adjourn the meeting, and Janice seconded. The meeting was adjourned at 8:02 pm.