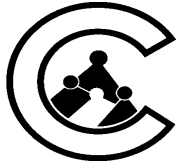


*This meeting is being held pursuant to Executive Order N-25-20 issued by California Governor Gavin Newsom on March 12, 2020. Any or all board members may attend by the meeting phone. Members of the public may attend at 1309 S. Mary Ave, Sunnyvale CA 94087 in order to observe and provide public comment during the meeting.*



**CUPERTINO UNION SCHOOL DISTRICT**  
**Citizens' Measure H Bond Oversight Committee (CBOC)**

**Minutes of the April 7, 2021 Meeting 5pm**

**MEMBERS PRESENT:**

Bin Zhou  
Erik Walukiewicz  
Janice Waits  
Jennifer Rapuano  
Ruel Parent  
Sonia Sandhu  
Stuart Kelly  
Wil Fluewelling  
Xiaohua, Guan

**NON-MEMBERS PRESENT:**

Jeff Bowman, CUSD, Chief Operations Officer  
Illa Mistry, CUSD, Administrative Secretary  
Dorothy Reconose, CUSD, Fiscal Director  
Todd Shimada, CUSD, Bond Program Admin  
Jeff Scogin, Ann Kennedy Group (AKG)

**MEMBERS ABSENT:**

None

**CALL TO ORDER:**

Erik called the meeting to order at 5:04 p.m. A quorum was met.

**ROLL CALL**

**ADOPTION OF AGENDA:**

Stuart made a motion to adopt the agenda as written. Janice seconded the motion. The agenda was adopted.

**APPROVAL OF MINUTES OF FEBRUARY 24, 2021 MEETING:**

Stuart made a motion to approve the minutes. Will seconded the motion. The minutes were unanimously approved.

**PUBLIC COMMENTS**

None

**CUSD STAFF REPORTS (Jeff Bowman):**

District Updates

- Jeff Bowman requested a final decision from the committee on access to email addresses due to a Public Records request
- The committee decided to create a cusdk8.org email address to be used for any public person or group to access in order to communicate directly with the committee
- Staff will follow up with the details on this email account once created

### Modernization

- Todd Shimada highlighted 3 current modernization projects
  - Blue Hills Elementary
    - general contractor will be identified soon
  - Eaton Elementary (scheduled to be completed this summer)
    - fire alarm and public address system
  - Lawson Middle School (scheduled to be completed this summer)
    - staff lounge and students' restroom

### **COMMITTEE MEMBER REPORTS**

None

### **2012 MEASURE H BOND PROGRAM (Mike Chegini and Jeff Scogin)**

#### Progress Report & Financial Report

- Jeff Scogin presented the progress report. The information presented was current to the end of the third quarter (March 31, 2020). Reconciliation was current to December 31, 2020
- No changes to the project list. A couple of items in the revised progress report have minor corrections in the scope sections on page 3 (Muir Elementary) and page 11 (District Corporation Yard)
- The District's interest account has a sum of \$219,195.00 which has not been allocated to a project to date.
- Expenditures for Q3 were \$286,935.00 (mostly Districtwide Lease and Blue Hills modernization)
- Lawson and Blue Hills will have the most activity in Q4.

### **FUTURE AGENDA ITEMS MEETING DATES**

Meeting dates for 2020-2021

June 2, 2021 7:00 pm via Zoom

Scheduled dates for 2021-2022 - revisit in June (time and dates)

- September 22, 2021
- February 2, 2022 (potential move to January)
- March 16, 2022
- June 1, 2022

**ADJOURNMENT:** Janice made a motion to adjourn the meeting, and Ruel seconded. The meeting was adjourned at 5:31 pm.