



CUPERTINO UNION SCHOOL DISTRICT
Citizens' Measure H Bond Oversight Committee

Minutes of the September 3, 2014 Meeting
Approved

MEMBERS PRESENT (9):

David Fung (Chair)
Daniel Nguyen (Vice-Chair)
Orrin Mahoney
Emily Lee Kelley
Benaifer Dastoor
Liz Brockman
Lavanya Noor
Mark Burns
Randall Shingai

MEMBERS ABSENT: NONE

NON-MEMBERS PRESENT:

Chris Jew, CUSD, Chief Business Officer
Pam Mackey, CUSD, Administrative Secretary to Chris Jew
Mary Ann Duggan, CUSD, Director-Facilities Modernization
Mark Newton, Kitchell CEM
Linda Rizzoli, Swinerton Management Consulting
Jeff Scogin, Ann Kennedy Group (AKG))

CALL TO ORDER:

David Fung called the meeting to order at 7:31 p.m.

ADOPTION OF AGENDA: Agenda was approved unanimously.

APPROVAL OF MINUTES OF May 28, 2014: Correction to two member names were noted: 1) David Nguyen should be Daniel Nguyen and 2) Emily Kelly should be Emily Lee Kelley. Mark Burns made a motion to approve the minutes as corrected; Emily Lee Kelley seconded the motion; minutes were approved unanimously.

PUBLIC COMMENTS: None

WELCOME NEW MEMBERS: Chris Jew introduced himself as the new Chief Business Officer of CUSD and thanked everyone for their support of the Measure H Bond. The committee welcomed new member Emily Lee Kelley.

UPDATE -- 2012 MEASURE H BOND PROGRAM (\$220M OVER 6 YEARS)

- A. Progress Report (PowerPoint Handout dated 9.3.14) Presented by Mary Ann Duggan**
- **Recently Completed Projects:** Cupertino and Lawson Middle Schools; Meyerholz, Sedgwick, Regnart, West Valley, and Montclair Elementary Schools; several small projects at Blue Hills, Lincoln, Murdock-Portal, Faria, and Muir Elementary Schools as well as the District Operations Center.
 - **Projects in Progress (Dates are approximate.):**
 - a. Lawson -- Music Building to open 9.15.14 and Track/Field to be completed on 9.22.14 with student use beginning December 2014.

- b. Cupertino Middle School -- Multipurpose Building Phase 1 opens 10.6.14 and Phase 2 to open 11.3.14.
 - c. West Valley Elementary – Wing B to open 12.22.14 and Wing C to open 6.12.15.
 - d. Meyerholz Elementary – Administrative Office to reopen 4.13.15.
 - e. Several projects are in the design stage: Miller and Hyde Middle Schools as well as McAuliffe, Muir and Garden Gate Elementary Schools.
 - f. Modernization at middle schools is scheduled November 2014 through August 2015 with elementary schools scheduled May 2015 through August 2015.
- Measure H Program Developments: Required financial and performance audits are underway. The Board approved the updated Measure H Bond Program Implementation Plan on 6.17.14 and the updated Measure H Project List on 8.19.14.
 - To date, we have had no workplace injuries. Even though there has been a slight increase/inflation in costs, the bidding environment is still competitive. The purchase of new furniture specifically designed to promote collaboration in a CCSS classroom of the future is not a part of the current bond measure budget.

B. FINANCIAL REPORT (Spiral-bound Progress Report dated 9.3.14)

Jeff Scogin of AKG reviewed the *Measure H Bond Program Overview*:

- Master Project List Report (Pages 1-13) as of 6.30.13
 - Elementary Schools: \$95,063,864
 - Middle Schools: \$77,016,993
 - District-Wide General: \$27,660,123
 - Program Costs: \$5,400,000
 - Technology: \$5,085,670
 - Contingency: \$10,053,130
 - Grand Total: \$220,279,781
- Bond List Revisions Approval Request (Pages 14-25) Revision #5 as of 8.15.14. (Handout - Bond List Revision #4 as of 6.17.14 for reference/information.)
- Whole Program Summary Report (Page 26) Reporting period inception through 6.30.14. The District has spent \$53,742,044 with a remaining balance of \$166,537,736. \$104K in interest to be allocated by Board approval.
- Project Summary Report (Pages 27-39) Reporting inception through 6.30.14.
- Measure H Cash Flow Chart (Page 40) Reporting inception through 6.30.14
- Project Sequence (Page 41) Lists construction sequence from 2013 through 2018.

C. FINANCIAL & PERFORMANCE AUDITS: Required audits are underway.

D. CITIZENS' BOND OVERSIGHT COMMITTEE ANNUAL REPORT: A subcommittee was established. David Fung, Daniel Nguyen, and Orrin Mahoney will work on the annual report to the Board to be delivered January 2015. (Deadline March 31, 2015.) Jeff Skogin of AKG will post report on the website.

NEXT MEETING DATE: Thursday, December 11, 2014 at 7:30 p.m. in the District Board Room.

ADJOURNMENT: 8:25 p.m.