



CUPERTINO UNION SCHOOL DISTRICT
Citizens' Measure H Bond Oversight Committee (CBOC)

Minutes of the June 22, 2016 Meeting
Approved September 21, 2016

MEMBERS PRESENT:

Emily Lee Kelley
Mark Burns
David Fung
Randall Shingai
Orrin Mahoney
Liz Brockman
Karen Barrett
Stewart Kelly

MEMBERS ABSENT:

Daniel Nguyen

NON-MEMBERS PRESENT:

Chris Jew, CUSD, Chief Business Officer
Pam Mackey, CUSD, Administrative Secretary to Chris Jew
Travis Kirk, CUSD, Director - Facilities Modernization
Todd Shimada, CUSD, Bond Program Administrator
Kent Brown, Kitchell CEM
Mark Casini, Kitchell CEM
Jeff Scogin, Ann Kennedy Group (AKG)

CALL TO ORDER:

Mark Casini (Kitchell) gave a tour of the Stevens Creek Elementary School campus from 7:00 to 7:30 p.m. (Handout: Site Plan Scope Document, McKim Design Group, Drawing #A-1.0) Once the tour ended, the meeting was held in Classroom 16 instead of the temporary Stevens Creek Office. Mark Burns called the meeting to order at 7:30 p.m. and introduced new members Karen Barrett (At Large) and Stewart Kelly (Parent Active in PTA).

ADOPTION OF AGENDA: Karen Barrett made a motion to adopt the agenda; Orrin Mahoney seconded the motion. The agenda was adopted unanimously.

APPROVAL OF MINUTES OF MARCH 30, 2016: Karen Barrett made a motion to approve the minutes; Orrin Mahoney seconded the motion. Minutes were approved unanimously.

PUBLIC COMMENTS: None

UPDATE: 2012 MEASURE H BOND PROGRAM (\$220M OVER 6 YEARS)

A. Progress Report (PowerPoint Handout dated June 22, 2016)

- Travis Kirk introduced himself. He joined the District on June 3, 2016, replacing Mary Ann Duggan in Facilities Modernization. He previously worked as Director of Facilities and Transportation for the Merced Union High School District.
- Travis reviewed recently completed projects, projects in progress, and other program developments. Contingency plans are in place if crews discover termite issues at a later date. Bids for modernization at De Vargas and Dilworth were much higher than the architect's estimates, and Travis is looking into why. Stockmeir Elementary School is consolidating two administrative offices into one, and play yards are being renovated/expanded due to past student growth.

- The District hired a consultant to reach out to the Office of Public School Construction to determine if any of our campuses qualify for State matching funds for modernization. Should any of our campuses qualify, the State would provide 60% of the funding for the elements of the project that qualify. This is contingent on the passage of Prop 51 which is a school facility bond initiative that is on the November ballot. If that proposition fails, the exercise is of no value as the State is out of money for school facilities currently.

B. Financial Report (Spiral-bound Progress Report) dated June 22, 2016

Jeff Scogin of AKG provided a program overview:

- Bond Project List Report (Pages 1-13) As of March 31, 2016

Total Elementary Schools: \$108,073,924
Total Middle Schools: \$80,289,058
Total District-Wide: \$32,477,914 (Breakdown below)

- *Total General: \$17,645,911*
- *Total Program Costs: \$5,400,000*
- *Total Technology: \$5,603,583*
- *Total Contingency: \$3,828,420*

Overall Total: \$220,840,896

- Bond List Revisions Approval Request, Revision #11, as of June 7, 2016 (Pages 14-28) Figures shown in green indicate increased budgets; in red, budgets decreased. Report was approved by the Board on June 7, 2016.
 - (Page 25) District-wide General: Playgrounds, Landscaping and Field Budget decreased \$675,405 as funds were transferred to individual schools.
 - (Page 27) Transfer of \$1,170,971 from District Wide Technology to individual schools to cover technology refresh expenditures.
 - (Page 28) \$74,313 Unallocated Interest Earned was transferred to District-wide Program Contingency.
- Whole Program Summary Report (Page 29) Reporting Inception through March 31, 2016 (Includes Series C Sale of \$55M) The District spent \$127,562,192 as of March 31, 2016, leaving a remaining balance of \$93,278,703.
- Project Summary Report (Pages 30-40) Reporting Inception through March 31, 2016 Technology dollars are moved from the District-Wide category to specific site categories as needed. Significant spending occurred at Garden Gate, John Muir, McAuliffe, Stevens Creek, Hyde and Kennedy Middle Schools.
- Fiscal Year 2015-2016 Quarter 3 Cash Flow Chart (Page 41) Spend Data through March 31, 2016 Calendar is through 2020.
- Project Sequence (Page 42). Lists construction sequence from 2013 through 2019. Serves as a good reference for both community and schools.

OTHER CITIZENS' BOND OVERSIGHT COMMITTEE BUSINESS

- Karen Barrett made a motion to nominate David Fung as Chairperson and Mark Burns as Vice Chairperson, both for a one year term. The motion was seconded by Orrin Mahoney and approved unanimously.

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- On May 24, 2016, the Board approved the amended and restated bylaws for the Measure H Citizens' Bond Oversight Committee. Copies of the revised bylaws were distributed to all members.
- On June 7, 2016, the Board approved the appointments to the committee as follows:
 - Returning Members:
 - Orrin Mahoney – Senior Organization/Term Expires May 2018*
 - Emily Lee Kelley – At Large/Term Expires May 2018
 - New Appointments:
 - Stewart Kelly – Parent Active in PTA/Term Expires May 2018
 - Karen Barrett – At Large/Term Expires May 2018

*Note: Orrin Mahoney is serving his third term.

FUTURE MEETING DATES

- Wednesday, September 21, 2016, in the District Board Room at 7:30 p.m.
(Establish a work group to prepare the Annual Report.)
- Wednesday, December 7, 2016, in the District Board Room at 7:30 p.m.
(Members to approve the Annual Report which will be submitted for Board approval in January 2017.)
- Wednesday, March 8, 2017, in the District Board Room at 7:30 p.m.
- Wednesday, June 14, 2017, in the District Board Room at 7:30 p.m.

ADJOURNMENT: 8:30 p.m.