



CUPERTINO UNION SCHOOL DISTRICT
Citizens' Measure H Bond Oversight Committee (CBOC)

Minutes of the September 24, 2019 Meeting
Approved

MEMBERS PRESENT:

Erik Walukiewicz
Stewart Kelly
Emily Lee Kelley
Ruel Parent
Wil Fluewelling
Janice Waits

MEMBERS ABSENT:

Jennifer Rapuano
Bin Zhou

NON-MEMBERS PRESENT:

Xiaohua Guan
Jeff Bowman, CUSD, Chief Operations Officer
Illa Mistry, CUSD, Secretary to Jeff Bowman
Jeff Scogin, Ann Kennedy Group (AKG)
Rafael Cuadros, Ann Kennedy Group (AKG)
Dorothy Reconose, CUSD, Fiscal Director
Todd Shimada, CUSD Bond Program Admin.

NON-MEMBERS ABSENT:

CALL TO ORDER:

Stewart called the meeting to order at 7:04 p.m. A quorum was met.

ADOPTION OF AGENDA:

Emily made a motion to adopt the agenda as presented. Ruel seconded the motion. The agenda was adopted unanimously.

APPROVAL OF MINUTES OF JUNE 19, 2019 MEETING:

Emily made a motion to approve the minutes; Ruel seconded the motion. Minutes as presented were approved unanimously with Xiaohua Guan abstaining.

PUBLIC COMMENTS

None

CHAIR ELECTIONS

Stewart volunteered to be Chair. Erik volunteered to vc. Emily made a motion to confirm Stewart Kelly for Chair and Erik Walukiewicz for vice-chair. Janice Waits seconded. Motion passed

CUSD STAFF REPORTS:

Jeff Bowman thanked the new members for coming and Stewart (Chair) and Erik (Vice-Chair). Lots of projects happened over the summer to get ready for the school year
Modernization Updates

- Todd presented photos of some before and after views of the modernization projects from the 5 schools (Eisenhower, Faria, Lincoln, Nimitz & Stockmeir).
- Target to get work started again is Summer of 2020

PRESENTATION ON THE ROLE OF A CBOC MEMBER

David Casnocha from Stradling Yocca Carlson and Rauth described the history of the 2012 Measure H Bond Program.

Resolution 11-12-12 (original ballot language for Measure H Bond election in 2011) was broken down in detail.

Sections of the Brown Act describing the role of the members and meeting etiquette were covered.

Bylaws: Section 3, 4 & 7 which pertain to membership were reviewed in detail.

COMMITTEE MEMBER REPORT

None

2012 MEASURE H BOND PROGRAM

Progress Report (this was already discussed by Todd earlier)

Financial Report (Rafael and Jeff S.)

The Progress Report was presented. The numbers in the financial report reflect project totals as of June 30th. Summer work is not included in this summary. Payout to contractors may have up to a 2-month delay due to paperwork and process approval. The project summary outlines the % of completion.

Preparations for Annual Report

A representative from VTD (auditors) will be invited to the January meeting to present the audit report.

Annual report - 3 members including the Chair. (Stewart, Wil, Erik will be the working group)
Mike will send correspondence to the working group.

FUTURE MEETING DATES

Next meeting date:

1st choice: Jan 21

2nd choice: Jan 28

Future items: Bond refinance item

Wil - 1% interest that we earned. More information on how the cash was invested. What are the constraints. We need to spend a percentage of it.

ADJOURNMENT: Meeting adjourned 8:36 pm