

*This meeting is being held pursuant to Executive Order N-25-20 issued by California Governor Gavin Newsom on March 12, 2020. Any or all board members may attend by the meeting phone. Members of the public may attend at 1309 S. Mary Ave, Sunnyvale CA 94087 in order to observe and provide public comment during the meeting.*



**CUPERTINO UNION SCHOOL DISTRICT**  
**Citizens' Measure H Bond Oversight Committee (CBOC)**

**Minutes of the March 18, 2020 Meeting**

**MEMBERS PRESENT:**

Wil Fluewelling  
Stewart Kelly  
Janice Waits  
Erik Walukiewicz  
Emily Lee Kelley  
Ruel Parent

**MEMBERS ABSENT:**

Bin Zhou  
Jennifer Rapuano  
Xiaohua, Guan

**NON-MEMBERS PRESENT:**

Jeff Bowman, CUSD, Chief Operations Officer  
Illa Mistry, CUSD, Secretary to Jeff Bowman  
Jeff Scogin, Ann Kennedy Group (AKG)  
Dorothy Reconose, CUSD, Fiscal Director  
Todd Shimada, CUSD Bond Program Admin.

**CALL TO ORDER:**

Stewart called the meeting to order at 7:09 p.m. A quorum was met.

**ADOPTION OF AGENDA:**

Janice made a motion to adopt the agenda as presented. Erik seconded the motion. The agenda as written was adopted.

**APPROVAL OF MINUTES OF JANUARY 28, 2020 MEETING:**

Janice made a motion to approve the minutes; Wil seconded the motion. The minutes were unanimously approved.

**PUBLIC COMMENTS**

None

**CUSD STAFF REPORTS:**

District update on requests from Committee

Jeff Bowman presented the committee with a clarification on the general life cycle of a modernization project breaking it down by Modernization of a space and Information Technology.

Jeff Scogin presented a list of cost center codes to help explain the expenditure breakdown

Committee request: Cost center codes with dollar amounts

### Modernization Project update and upcoming projects)

Due to shelter-in-place, Todd Shimada is in the process of reaching out to the project leaders to determine the status of current projects.

Todd updated the committee on the last 5 projects. The timelines may be delayed due to the current shutdown situation. The fact that students are not attending classes may allow the projects to be done in advance but that needs to be determined.

### **COMMITTEE MEMBER REPORTS**

Committee expressed appreciation to the District for communications during this difficult time.

### **2012 MEASURE H BOND PROGRAM (Jeff Scogin)**

#### Progress Report

Jeff Scogin presented the progress report. The information presented was current to the end of the first quarter (Dec 31, 2019).

\$5.3M was spent on bond related projects during that quarter.

This report only represents Measure H fund and not other funding such as Developer Fees.

#### Financial Report

Largest spending in the quarter ending Dec 31,2019

- Eisenhower - \$1M
- Faria \$600K
- Lincoln \$1.2M
- Nimitz \$1.1M
- Stockmeir \$1M

### **FUTURE AGENDA ITEMS MEETING DATES**

Election for Chair and Vice Chair

Next meeting dates

Wednesday June 3rd 7pm meeting (possibly at Blue Hills with an optional tour at 6:30pm)

Expenditure Breakdown per committee request

**ADJOURNMENT:** Meeting adjourned 7:51 pm