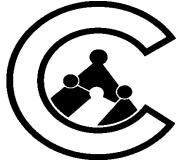


Since the enactment of Governor Gavin Newsom's Executive Order N-29-20, local legislative bodies in California have been able to hold public meetings by "teleconference" (a term which includes videoconferencing).



CUPERTINO UNION SCHOOL DISTRICT
Citizens' Measure H Bond Oversight Committee (CBOC)

Minutes of the September 22, 2021 Meeting 7pm
Approved

MEMBERS PRESENT:

Jean Bedord
Wil Fluewelling
Xiaohua "Tony" Guan
Jennifer Rapuano
Sonia Sandhu
Erik Walukiewicz

NON-MEMBERS PRESENT:

Tina Bernal, CUSD, Administrative Secretary
Jeff Scogin, Ann Kennedy Group (AKG)
Todd Shimada, CUSD, Bond Program Administrator
Akur Varadarajan, CUSD, Interim Chief Business Officer

MEMBERS ABSENT:

Stuart Kelly
Bin Zhou

CALL TO ORDER:

Erik called the meeting to order at 7:05 p.m. A quorum was met. Introductions of new member Jean Bedord and new staff Akur Varadarajan and Tina Bernal. Akur announced the new CBO will be Chris Jew and he will be starting September 27, 2021.

ROLL CALL

ADOPTION OF AGENDA:

Jean made a motion to adopt the agenda as written. Wil seconded the motion. The agenda was adopted.

APPROVAL OF MINUTES OF JUNE 2, 2021 MEETING:

Wil made a motion to approve the minutes. Jennifer seconded the motion. The minutes were unanimously approved.

PUBLIC COMMENTS

None

CHAIRPERSON & VICE CHAIRPERSON ELECTIONS

Erik nominated Sonia Sandhu for Chairperson. Jean seconded the motion. Sonia was elected by unanimous vote. Erik nominated Xiaohua "Tony" Guan for Vice Chairperson. Wil seconded the motion. Tony was elected by unanimous vote.

CUSD STAFF REPORTS:

District Updates (Akur)

- Personnel updates given earlier.
- Follow up on a previous meeting (June 2, 2021) request of the Committee to create an email address that would allow the public to email the committee directly. The email

address is cusdboc@cusdk8.org. All emails will go to Tina and she will bring them to the committee at the next scheduled meeting to address.

- Modernization (Todd)
 - Project update
 - Eaton - Fire Alarm & Public Address System
 - New Feature - Digital Clock & Speaker
 - Fire Alarm Tech Adjusted Installation to in-fill
 - Lawson - Student Restroom Renovation Project (2 sets)
 - New tile walls, new partitions, new epoxy flooring, new mirrors & fixtures
 - Blue Hills - Modernization Project
 - Blach Construction was selected as general contractor
 - Interim Housing Project started in June
 - Completing Fire Alarm connections, then we can occupy
 - Move in November Thanksgiving break
 - Tony asked about the total cost of the restroom renovation at Lawson, Todd said he would follow up with the committee.

COMMITTEE MEMBER REPORTS

None

- Jean has not been approached by the community but did have a question. Will the projects listed be affected by upcoming school closures and Todd confirmed that it will not be affected and that Blue Hills was the final project of Measure H.
- Akur shared that the Board will be receiving a presentation from staff on September 23, 2021 on school closures and consolidation. There was also a town hall held September 22, 2021 to address community questions. The staff will be presenting recommendations for the Board to review and they will not vote until a later date.

2012 MEASURE H BOND PROGRAM (Jeff Scoggin)

Progress Report & Financial Report

- Jeff Scoggin presented the progress report. The information presented was current to the end June 30, 2021.
- Bond project list was reviewed with the Committee. Any modifications approved by the Board of Education.
- Bond List Revision #21 was presented to the Board on June 17, 2021 with another one being presented on 9/23/21. Page 14 of the presentation was highlighted to show a revision to the project's budget at Eaton. Another example on Page 15 was John Muir's Modernization Project was revised in scope. District goal of full transparency on how the bond money is utilized. Page 24 approved budget \$222,912,704 with new proposed budget after revisions \$223,131,899 with a revision amount of \$219,195. Interest earned has to follow the same rules with Measure H.
- The District's interest account has a sum of \$53,178.00 which has not been allocated to a project to date. The remaining balance of the Bond Program is \$12,901,344. (Page 25)
- Q4 April 1, 2021-June 30, 2021 \$400k of expenditures. Q1 July 1, 2021 - to date \$1.6M spent on Eaton, Blach at Blue Hills.

- Project Summary Report page 26/27 of presentation highlighted that in the column called BLR change a special box is denoted to show if a revision to the project occurred. It aligns with the details in the bond revision list.
- Erik asked if the Faria growth portables would be affected potentially by school closures and Todd said that they would not be affected as that campus is full with a waiting list and is not on the list of potential school closures since it is an alternative campus.
- Final forecasted project costs are highlighted for Committee in column Estimate at Completion.
- Spend data aka cash flow chart page 37 for District. All bonds have been sold to date.

Annual Report Preparation

Jeff mentioned that we are putting together a working group to assist with the preparation of the Measure H Annual Report. Erik and Chairperson Sonia volunteered to join the working group. The draft report will be brought to the committee at the next meeting in February (will also review the audit report) and will also be presented to the Board of Education.

- Erik motioned to accept the financial report and Jean seconded. The report was unanimously accepted.

FUTURE AGENDA ITEMS MEETING DATES

- February 2, 2022 7-8pm
- March 16, 2022 time tbd
- June 1, 2022 time tbd

Todd followed up with Tony on the cost of the Lawson Restroom Renovation for students restrooms (2) and staff lounge cost \$205,172.

ADJOURNMENT: Erik made a motion to adjourn the meeting, and Wil seconded. The meeting was adjourned at 7:59 pm.